

## REMOVAL OF A GROCERY OR DRUG STORE

The following documentation is required for filing a Removal Application for a Grocery or Drug Store:

- 01) Fee of \$32
- 02) Removal Application for Grocery or Drug Store
- 03) Exterior and Interior Diagrams of proposed premises (must be submitted on 8 ½" x 11" paper)
- 04) Lease, Deed or Contract of Sale of property
- 05) Any contracts for purchase of business or real property
- 06) Interior and Exterior photos of the proposed premises; photos of the grocery inventory to reflect the amount of displayed inventory stated in the Inventory Expenses and Stipulation
- 07) Amended Certificate of Authority reflecting new address
- 08) Bond Rider reflecting new address
- 09) Financial documentation showing the availability of the funds listed on the List of Expenses.
- 10) The following Sections of the Retail Application:
  - Right to Premises
  - Landlord Identification
  - List of Expenses For This Venture
  - Establishment Questionnaire
  - Method of Operation
  - Applicant's Statement
  - Inventory Expenses and Stipulation
  - Notice of Appearance, if applicable